

MAPHUMULO LOCAL MUNICIPALITY

Private bag x 9205
Maphumulo
4470

MUNICIPALITY PROFILE

Tel: 032 481 4500
Fax: 032 481 2053
Website: www.maphumuloonline.gov.za

10 NOVEMBER 2019

REQUEST FOR QUOTATION: CATERING FOR MAYORAL IMBIZO IN DLUDLA-NQOKWANE SPORT FIELD
BID NO: KZN294/O1238-10CORP/2020/21

Bids are hereby invited from suitable qualified and experience service providers to provide catering for 500 people attending Mayoral Izimbizo to be held in the following venue and date:

VENUE	DATES
DLUDLA-NQOKWANE SPORT FIELD	24 NOVEMBER 2020

The detailed specification will be provided in the tender document. Tender documents will be available on **Friday 13 November 2020 and 16 November 2020 ONLY before 16H00** at Supply Chain Office at Maphumulo **Municipal offices MR P711, LOT 152, Maphumulo** upon payment of a non-refundable amount of R200.00 per tender document deposited in ABSA Bank ACC No: **4056102866**. No cash will be accepted.

Completed tender documents must be in a sealed envelope clearly marked with the tender name "**CATERING FOR MAYORAL IMBIZO (DLUDLA-NQOKWANE SPORT FIELD)**" is to be posted in the tender box at: **Maphumulo Municipal Offices, MR P711, LOT 152, Maphumulo** by no later than **12h00 on Wednesday 18 November 2020**, Where documents will be opened in public. **Late, Telegraphic, faxed or posted tenders will not be accepted.** Bidders must submit the following mandatory documents in order to be considered for this bid:

- Printed copy of tax clearance **PIN** for further verification.
- **Certified ID(s) copies** of company director(s) not older than three months
- **Certified** Proof of company registration not older than three months
- **Proof of payment** for tender document
- Company municipal rates, electricity or water account **not older than 3 Months**, proof of Residential lease or rental or sworn affidavit accompanied by proof of resident if the business operates at a place of residence.
- Completed and signed Municipal Bidding Document attached in the tender document.
- Listed on the Central Supplier database.

Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53

Stage 1: Assessment of Functionality. Only service providers who achieve a minimum of 60% or 48 points of the total available points will qualify for stage two of the Evaluation process.

The points for stage one will be allocated as follows:

FUNCTIONALITY	POINTS
Relevant Experience	30
Availability of resources to complete the project	30
Local Economic Development	20
Total	(80)

Stage 2:

The 80/20 preferential point system will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. Bidders are encouraged to submit an original or certified copy of B-BBEE certificate issued by SANAS Accredited Verification Agency. In case of EMEs bidder may submit an original SWORN Affidavit signed by a commissioner of oaths to claim Preference Points.

All Technical enquiries relating to this tender must be directed to **Mr. ME Ngcobo on 032 481 4500** or email: mfanafuthi.ngcobo@maphumulo.gov.za **Mr. Velani Dube on 032 481 4500** or email: velani@maphumulo.gov.za during office hours (7:30 - 16:00) weekdays. The Maphumulo Municipality does not bind itself to accept the lowest or any tender and this tender will be valid for the period of 90 days after closing.



Mr. PN MHLONGO
MUNICIPAL MANAGER