



Maphumulo Municipality, a category B1 hereby invites applications from suitably qualified and experienced individuals for appointment to the following posts.

POST : MANAGER INTERNAL AUDIT & COMPLIANCE
SALARY (Task 15) : R 422 652 .58 – R548 645 .93 per annum
CONTRACT : PERMANENT
REF. NUMBER : 294MMIAC001

Minimum Requirements and experience

Three-year National Diploma /Degree in Auditing, Risk, Accounting or relevant equivalent qualification obtained from a recognized tertiary institution. Four-year relevant experience of which three years is articles. Ability to communicate in both English and IsiZulu; Computer literacy and possession of Valid Code B driver's license is a must. Registration with the professional council will be an added advantage.

Competencies

Knowledge and understanding of local government financial management. Clear understanding of regulations/ legislations prescripts in relation to risk management and auditing. Knowledge and understanding of legal frameworks under which municipalities operate.

Key Performance Areas

Developing/ Implementing of risk management strategies/policies and systems. Conducting of risk assessments. Monitoring of applications, procedures and processes associated with specific statutory financial responsibilities and activities of the Municipality. Managing implementation of audit investigative processes to determine irregularities or non-compliance. Regular update of risk register. Preparing reports to relevant oversight structures. Facilitate management of risks. Disseminates guidance and information on specific key performance areas and requirements associated with the Audit and Risk program and procedures.

Fringe benefits:

In addition to the above salary the municipality will offer a 13th cheque and further contribute towards the employee's Pension/Provident Fund and Medical Aid in accordance with its policy.

POST : BUILDING CONTROL OFFICER
SALARY (Task 12) : R 289 195.80 – R375 391.56 per annum
CONTRACT : PERMANENT
REFERENCE NUMBER : 294EDPSP001

Basic Qualifications and Experience

Three -year National Diploma / Degree or equivalent qualification in Civil Engineering, Architecture or Building Surveying from a recognized Tertiary Institution. Three years building experience where at least one-year experience must be in local government environment precisely in structural engineering, building management or building science, architecture or building surveying. Valid unendorsed Code B Licence driver's licence. Must be able to communicate fluently in both IsiZulu and English.

Knowledge, Skills and Competencies

General understanding of local government systems, procedures and processes. Good interpersonal skills. Problem solving ability. Ability to work under pressure. Planning and report writing skills. Confidentiality and Trustworthy individual. Working knowledge of construction OHS Act and practices code regarding approved construction methods

Key Performance Areas

Coordinates sequences associated with monitoring compliance with standards, procedures, regulations and specifications encompassed in regulations and Town Planning Scheme with regards to the submission of plans for approval and construction of building, regular inspections of the municipal area to identify illegal structures and the general cleanliness of the municipal area, preparing and presenting investigational and issuing compliance notices to align practices.

Fringe benefits

In addition to the above salary the municipality will offer a 13th cheque and further contribute towards the employee's Pension/Provident Fund and Medical Aid in accordance with its policy.

If you meet the requirements for any of these posts, please forward your **application letter**, accompanied by **detailed Curriculum Vitae, certified copies of your tertiary qualification certificates and driver's licence** to the **Municipal Manager**, Maphumulo Municipality, Private Bag X 9205, Maphumulo 4470. All applications and enquiries must be directed to **Mr N D Hlongwa, Tel (032) 4814500. (Applications that are on Z 83, incomplete, late, faxed or e-mailed applications will NOT be accepted)**

CLOSING DATE: 13 November 2019. Due to a high volume of applications envisaged, communication will only be with short-listed candidates. If you do not hear from us within 2 weeks after the closing date, please consider your application as unsuccessful. The Council reserves the right to make or not to make any appointment.

The Council is an equal opportunity employer and subscribes to and employment policy which is non-racial, non-discriminatory, non-sexist and based on merit.

**PN MHLONGO
MUNICIPAL MANAGER**