



MAPHUMULO LOCAL MUNICIPALITY

INVITATION TO BID

Maphumulo Local Municipality hereby invites qualified and experienced Service providers for the following bids:

BID NAME	BID NUMBER	CLOSING DATE
PANEL FOR TRAVELLING AGENCY	KZN294/BTO/6167	03 December 2024
PANEL FOR UNIFORM, PPE, AND SPORT APPAREAL	KZN294/CORP/6115	03 December 2024
PANEL FOR DRIVERS LICENCE	KZN294/MM/6247	03 December 2024
ADVERTISING AGENCY	KZN294/BTO/6166	03 December 2024

Bidders must submit their quotations on the official Municipal bidding documents, which will be available at the **Municipal offices, located at MR 711, LOT 152, Maphumulo as from Monday 04 November 2024 until 03 December 2024 before 12H00 MIDDAY**, and may be downloaded on Municipal website at no cost. A non-refundable document fee of **R500.00** is payable if collected at the Municipality and payment must be deposited on ABSA Bank, account number: 4056102866. **No Cash is allowed.** The Municipality will not be held responsible for any incomplete documents downloaded on Municipality website.

Completed tender documents must be in a sealed envelope clearly marked for all the **above tenders and placed in tender box located at: Maphumulo Municipal Offices, MR 711, LOT 152, Maphumulo by no later than 12h00 on 03 December 2024.** Documents will be opened in public. Late telegraphic, faxed, e-mailed, or posted tenders will not be accepted.

Bidders must attach the following mandatory returnable documents to be considered for this bid:

- Printed Copy of tax Pin for further verification
- Certified ID(s) copies of company director(s) (Not older than 3 months)
- Copy of company registration
- Company municipal rates, electricity, or water account not older than 3 Months, proof of Residential lease or rental or affidavit accompanied by proof of resident if the business operates at a place of residence where rates are not paid
- Completed and signed Municipal Bidding Document attached in the tender document
- Copy of CSD (Central Supplier Database) detailed report (Not older than 3 months)

Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53 and Municipal SCM Policy.

Stage 1: Evaluation of functionality in terms of MFMA Circular 53. Only the service providers who achieve a minimum of 70% points of the total points will qualify for stage two of the Evaluation process.

The points for stage one will be allocated as per the tender document uploaded in the municipal website.

Stage 2: The 80/20 preferential point system will be applied, where 80 points will be allocated for price and 20 points for municipal specific goal that is on combination of any other goals. The specific goal are out-line in the tender document uploaded in the municipal website as per the bid.

All enquiries must be directed to: Ms. BV Mthethwa, tel. (032) 481 4500 or e-mailed to: bonile.mthethwa@maphumulo.gov.za during office hours (07h30 - 16h00) weekdays. The Maphumulo Municipality does not bind itself to accept the lowest or any tender and this tender will be valid for the period of 90 days after closing.

MR T. KHULUSE: MUNICIPAL MANAGER