



# MAPHUMULO LOCAL MUNICIPALITY

## INVITATION TO BID

### TRAINING FOR MUNICIPAL STAFF AND COUNCILLORS

**BID NO: KZN294/CORP/TMS0201/2020**

The Maphumulo Local Municipality invites offers from qualified and experienced service providers who will conduct training for Municipal staff and councillors for the period of three years. Full specification will be made available on the tender document.

Bidders must submit their proposals on the official Municipal bidding documents, which will be available at the **Municipal offices, located at P711 Road, LOT 152, Maphumulo as from Wednesday, 18 November 2020 until Friday, 20 November 2020.** A non-refundable document fee of **R1 000.00** is payable upon collection and payment must be deposited into **ABSA ACCOUNT NO: 4056102866. No cash will be allowed.**

Proposals in an enveloped marked **"TRAINING FOR MUNICIPAL STAFF AND COUNCILLORS."** shall be deposited into the **tender box at: Maphumulo Municipal Offices, P 711 Road, LOT 152, Maphumulo no later than 12h00 on Thursday, 10 December 2020,** where they will be opened in public. Telegraphic, faxed or posted tenders will not be accepted.

**Bidders must submit the following mandatory returnable documents in order to be considered for this bid:** • Printed Copy of Tax Clearance PIN for further verification • Certified ID(s) copies of company director(s) (Not older than 3 months) • Certified Copy of company registration (Not older than 3 months) • Proof of payment for tender document • Company municipal rates, electricity or water account not older than 3 months, proof of Residential lease or rental or sworn affidavits accompanied by proof of resident if the business operates at a place of residence • Completed and signed Municipal Bidding Document attached in the tender document • Registered on Central Supplier database.

**Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53**

**Stage 1:** Assessment of Functionality. Only service providers who achieve a minimum passing score of 60% of the total available points will qualify for stage two of the Evaluation process.

**The points for stage one will be allocated as follows:**

| FUNCTIONALITY             | POINTS       |
|---------------------------|--------------|
| Proven track record       | 30           |
| Professional Team         | 30           |
| Availability of resources | 20           |
| Financial Viability       | 20           |
| <b>Total</b>              | <b>(100)</b> |

**Stage 2:** The **80/20** preferential point system will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. Bidders are encouraged to submit an original or certified copy of B-BBEE certificate issued by SANAS Accredited Verification Agency. In case of EMEs bidder may submit an original SWORN Affidavit signed by a commissioner of oaths to claim Preference Points.

**All Technical enquiries relating to this tender must be directed to:** Mr N. Hlongwa, on tel: (032) 481 4500 or e-mailed to: Nkosikhona.hlongwa@maphumulo.gov.za and **SCM related enquiries must be directed to:** Mr Velani Dube, on tel: (032) 481 44546, during office hours (07h30 - 16h00) weekdays.

## CONDUCT ASSESSMENT AND INSTALL SIGNAGE WITHIN MAPHUMULO AREA

**BID NO: KZN294/IE00651/2020**

The Maphumulo Local Municipality invites quotation from qualified and experienced service providers to conduct assessment and install signage within Maphumulo area. Specification will be available on the tender document.

Bidders must submit their quotation on the official Municipal bidding documents, which will be available at the **Municipal offices, located at P711 Road, LOT 152, Maphumulo as from Monday, 09 November 2020 until Tuesday, 10 November 2020.** A non-refundable document fee of **R500.00** is payable upon collection and payment must be deposited into **ABSA ACCOUNT NO: 4056102866. No cash will be allowed.**

Completed tender documents in an enveloped marked **"CONDUCT ASSESSMENT AND INSTALL SIGNAGE WITHIN MAPHUMULO AREA."** shall be deposited into the **tender box at: Maphumulo Municipal Offices, P 711 Road, LOT 152, Maphumulo no later than 12h00 Wednesday, 18 November 2020,** where they will be opened in public. Telegraphic, faxed or posted tenders will not be accepted.

**Bidders must attach the following mandatory returnable documents in order to be considered for this bid:** • Printed Copy of Tax Clearance PIN for further verification • Certified ID(s) copies of company director(s) (Not older than 3 months) • Certified Copy of company registration (Not older than 3 months) • Proof of payment for tender document • Company municipal rates, electricity or water account not older than 3 months, proof of Residential lease or rental or sworn affidavits accompanied by proof of resident if the business operates at a place of residence • Completed and signed Municipal Bidding Document attached in the tender document • Registered on Central Supplier database • CIDB 1 SK.

**Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53.**

**Stage 1:** Evaluation of functionality in terms of MFMA Circular 53. Only the service providers who achieve a minimum of 60% or 60 points of the total points will qualify for stage two of the Evaluation process.

**The points for stage one will be allocated as follows:**

| FUNCTIONALITY              | POINTS       |
|----------------------------|--------------|
| Proven Track Record        | 20           |
| Lead time                  | 20           |
| Methodology                | 30           |
| Project team               | 20           |
| Local Economic Development | 10           |
| <b>Total</b>               | <b>(100)</b> |

**Stage 2:** The **80/20** preferential point system will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. Bidders are encouraged to submit an original or certified copy of B-BBEE certificate issued by SANAS Accredited Verification Agency. In case of EMEs bidder may submit an original SWORN Affidavit signed by a commissioner of oaths to claim Preference Points.

**All Technical enquiries relating to this tender must be directed to:** Mr S. Mngoma, on tel: (032) 481 4500 or e-mailed to: Sibusiso.mngoma@maphumulo.gov.za and **SCM related enquiries must be directed to:** Mr Velani Dube, on tel: (032) 481 44546, during office hours (07h30 - 16h00) weekdays.

## SUPPLY AND DELIVERY OF 1 LAPTOP, 16 DESKTOPS AND 19 GAME COMPUTERS FOR LIBRARY

**BID NO: KZN294/IE0604/LED/2020/21**

The Maphumulo Local Municipality invites quotations from qualified and experienced service providers for the supply and delivery of 1 X laptop with bag, 16 desktops and 19 game computers for library. The full specification will be available on tender document.

Bidders must submit their quotation on the official Municipal bidding documents, which will be available at the **Municipal offices, located at P711 Road, LOT 152, Maphumulo as from Monday, 09 November 2020 until Tuesday, 10 November 2020.** A non-refundable document fee of **R500.00** is payable upon collection and payment must be deposited into **ABSA ACCOUNT NO: 4056102866. No cash will be allowed.**

Completed tender documents must be in a sealed envelope clearly marked **"SUPPLY AND DELIVERY OF 1 LAPTOP, 16 DESKTOPS AND 19 GAME COMPUTERS"** and placed in **tender box located at: Maphumulo Municipal Offices, MR 711, LOT 152, Maphumulo by no later than 12h00 on Wednesday, 18 November 2020.** Documents will be opened in public. Telegraphic, faxed, e-mailed or posted tenders will not be accepted.

**Bidders must attach the following mandatory returnable documents in order to be considered for this bid:** • Printed Copy of Tax Clearance PIN for further verification • Certified ID(s) copies of company director(s) (Not older than 3 months) • Certified Copy of company registration (Not older than 3 months) • Proof of payment for tender document • Company municipal rates, electricity or water account not older than 3 months, proof of Residential lease or rental or sworn affidavit accompanied by proof of resident if the business operates at a place of residence • Completed and signed Municipal Bidding Document attached in the tender document • Registered on Central Supplier database.

**Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53.**

**Stage 1:** Evaluation of functionality in terms of MFMA Circular 53. Only the service providers who achieve a minimum of 60% or 60 points of the total points will qualify for stage two of the Evaluation process.

**The points for stage one will be allocated as follows:**

| FUNCTIONALITY              | POINTS       |
|----------------------------|--------------|
| Proven Track Record        | 30           |
| Financial Viability        | 20           |
| Lead Time                  | 20           |
| Local Economic Development | 10           |
| Guarantee/Warranty         | 20           |
| <b>Total</b>               | <b>(100)</b> |

**Stage 2:** The **80/20** preferential point system will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. Bidders are encouraged to submit an original or certified copy of B-BBEE certificate issued by SANAS Accredited Verification Agency. In case of EMEs bidder may submit an original SWORN Affidavit signed by a commissioner of oaths to claim Preference Points.

**All Technical enquiries relating to this tender must be directed to:** Mr S. Buthelezi, on tel: (032) 481 4500 or e-mailed Siphamandla.buthelezi@maphumulo.gov.za and **SCM related enquiries must be directed to:** Mr Velani Dube, on tel: (032) 481 4500, during office hours (07h30 - 16h00) weekdays.

## SUPPLY AND INSTALLATION OF 57 LIGHTNING CONDUCTORS

**BID NO: KZN294/SLC/COMM/2020**

The Maphumulo Local Municipality invites quotations from suitable and experienced service providers for the supply and installation of lightning conductors for 57 households in various wards of the Municipality. The full specification will be made available on the tender document.

Bidders must submit their quotation on the official Municipal bidding documents, which will be available at the **Municipal offices, located at MR 711, LOT 152, Maphumulo as from Monday, 09 November 2020 until Tuesday, 10 November 2020.** A non-refundable document fee of **R500.00** is payable upon collection and payment must be deposited into **ABSA Bank, ACC No: 4056102866. No cash will be allowed.**

Completed tender documents must be in a sealed envelope clearly marked **"SUPPLY AND INSTALLATION OF 57 LIGHTNING CONDUCTORS"**, and a tender number shall be placed in **tender box located at: Maphumulo Municipal Offices, MR 711, LOT 152, Maphumulo by no later than 12h00 on Wednesday, 18 November 2020.** Documents will be opened in public. Late Telegraphic, faxed, Emailed or posted tenders will not be accepted.

**Bidders must attach the following mandatory returnable documents in order to be considered for this bid:** • Printed Copy of Tax Clearance PIN for further verification • Certified ID(s) copies of company director(s) (Not older than 3 months) • Certified Copy of company registration (Not older than 3 months) • Proof of payment for tender document • Company municipal rates, electricity or water account not older than 3 months, proof of Residential lease or rental or sworn affidavit accompanied by proof of residents if the business operates at a place of residence • Completed and signed Municipal Bidding Document attached in the tender document • Registered on Central Supplier database.

**Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53.**

**Stage 1:** Assessment of functionality. Only service providers who achieve a minimum of 60% points of the total available points will qualify for stage two of the Evaluation process.

**The points for stage one will be allocated as follows:**

| FUNCTIONALITY                              | POINTS       |
|--|--------------|
| Proof of experience                        | 20           |
| Availability of resources                  | 20           |
| Project Team                               | 20           |
| Lead Time to provide the required services | 20           |
| Guarantee                                  | 20           |
| <b>Total</b>                               | <b>(100)</b> |

**Stage 2:** The **80/20** preferential point system will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. Bidders are encouraged to submit an original or certified copy of B-BBEE certificate issued by SANAS Accredited Verification Agency to be awarded BBBEE Points. In case of EMEs bidder may submit an original SWORN Affidavit signed by a commissioner of oaths to claim Preference Points.

**All Technical enquiries relating to this tender must be directed to:** Mr Siphamandla Buthelezi, on tel: (032) 481 4500 or e-mailed to: Siphamandla.Buthelezi@maphumulo.gov.za and **SCM related enquiries must be directed to:** Mr Velani Dube, on tel: (032) 481 4500, during office hours (07h30 - 16h00) weekdays.

*The Maphumulo Municipality does not bind itself to accept the lowest or any tender and this tender will be valid for the period of 90 days after closing.*

**MR P.N. MHLONGO: MUNICIPAL MANAGER**